

2024 Marvin Wilson Community Impact Grant Application

The Foundation for Northwest Illinois

Preliminary Qualification Questions*

Has the organization applying for this grant been officially recognized by the IRS as a tax-exempt nonprofit organization for at least 1 year or longer?

If you select NO, please exit this application.

Contact The Foundation for Northwest Illinois if you have any questions.

Choices

Yes

No

Grant Request Amount*

Is your grant request for an amount less than \$2500? If you answer YES, please exit this application and, instead, utilized the Grow Grant application also available in this system.

Choices

Yes

No

Project Name*

Briefly name your project using your organization's name and key words in your request.

Example: Smallville Arts Center Elementary School STEAM Outreach

Character Limit: 100

Purpose*

Briefly describe the purpose of your grant request, including how it ties to The Foundation's vision, *an improved quality of life for everyone*. Be as succinct as possible.

Character Limit: 500

Amount Requested*

What is the amount you are requesting from The Foundation for Northwest Illinois? *Requests greater than \$2500 may continue with this application.*

Character Limit: 20

Total Project Cost*

What is the total cost of your project?

Character Limit: 20

Quotes*

Please provide quotes for ALL services, materials & supplies that individually or collectively total \$1000 or more.

Geographic Area*

Please describe the area being served. Services must be provided in Stephenson, Jo Daviess and/or Carroll Counties, though applicants may be based outside this area.

Character Limit: 500

Target Age Population*

Check all that apply.

Choices

- Infant/Toddler
- Preschool
- Elementary School (K - 5th / 6th grades)
- Middle School (6th - 8th grades)
- High School (9th - 12th grades)
- College (Age 18 - 23)
- Adult
- Seniors

Number of Northwest Illinois residents served*

Approximately how many people are served by your project?

Choices

- 1-100
- 101-250
- 251-500
- 501-750
- 751-1000
- 1001+

General Description of Your Project & Request*

Please provide a general overview of your project including:

1. Nature of the project
2. Who is impacted
3. How they are impacted
4. Why your project is needed

Character Limit: 2500

Project Objectives*

Please provide the **objectives** for your project, and the **activities** and **timeframe** planned to meet those objectives. (*bullet list acceptable*)

Character Limit: 2500

Qualifications*

Describe the qualifications of your organization and key personnel involved in the project. Why is your organization specially qualified to complete your project?

Character Limit: 2500

Evidence of Need*

Community Needs grants are intended to meet specific needs of the community. Describe in detail the following:

1. Evidence of the need.
2. How will your project meet the need?

Character Limit: 5000

Impact*

Please answer the following:

1. What is the intended short-term and/or long-term effect of your project on your target population
2. How might your project continue to make an impact for years to come?
3. How might this impact the overall mission and activities of the organization?

Character Limit: 2500

Project Sustainability*

Please describe your project sustainability as it fits best in one of the categories below. In other words, what is your organization's plan for this project to continue beyond the use of grant funding?

1. One-time project (example: new office printer)
2. Repeating project (example: annual events)
3. Ongoing long-term project (example: meal programs)

Character Limit: 5000

Evaluation*

1. How do you plan to evaluate the success of your project
2. What are the expected benefits of your project?
3. Will your success be seen in quantitative or qualitative results...or both?

You will reference this evaluation information in your grant report upon completion.

Character Limit: 5000

Collaboration*

Does your project require or involved collaboration with other organizations or stakeholder(s)? Describe the planned collaboration to execute the project. Upload a letter of support from your

collaboration relationships acknowledging their support for the project and their involvement.

Please indicate if not applicable.

Character Limit: 5000 | File Size Limit: 25 MB

NON-DISCRIMINATION

The Foundation for Northwest Illinois operates without regard to race, creed, color, sex, religion, marital status, age, national origin, ancestry, political affiliation, sexual orientation, disability, or veteran status. All projects benefitting from The Foundation for Northwest Illinois grant funds must adhere to the same.

Project Budget Details*

Download and complete the blank Project Budget Details template. Include expenses already incurred and funds already received. If applicable, include in-kind contributions, non-cash support, and staff time required.

When you have completed the template document, save it as a PDF and use the "Choose File" button below to attach it here. You must upload a PDF.

A sample template is also provided for the applicant to better understand how to fill in the information.

Project Budget Details Template
Sample

If project budget is greater than the grant request, please itemize remaining sources of funding, including amounts per source and if requested or secured.

Character Limit: 500 | File Size Limit: 25 MB

Most Recent Audit of Financial Statements*

Please attach your most recent audited financial statements. If you are submitting an unaudited financial statement, please include an **Income Statement**, **Balance Sheet** and a **Cash Flow Statement**.

Federal Tax Returns*

Please upload your organization's latest 990 / 990EZ / 990N / or 990-PF.

ORGANIZATIONAL INFORMATION

Organizations applying under a fiscal sponsor should contact The Foundation for Northwest Illinois to determine which organizational information to submit.

Organizational Location & Contact Information*

Please complete the information below in full.

What is your organization's public location?

Please include street address, phone, email and website

What is your organization's mailing address?

If different from public location

Character Limit: 1000

Executive Director / CEO*

Please provide the following information of your Executive Director / CEO

Name:

Title:

Phone:

Direct Email:

Years in Position:

Character Limit: 1000

Primary Contact for Grant Application*

Name:

Title:

Phone:

Email:

Role in Organization:

Character Limit: 1000

Organizational Mission*

Please provide the following information about your organization:

1. Mission Statement
2. Brief organizational history
3. Services provided
4. Total number of residents served annually.

Character Limit: 2500

Board of Directors or Trustees*

Provide the names of the individuals on your Board of Directors in the field below. The information must include address, email, phone, and role in community for each person listed.

Character Limit: 2500

Organizational Budget*

Upload your organization's operating budget for the current fiscal year.

File Size Limit: 25 MB

Board Meeting Minutes

If available, upload any recent board / committee meeting minutes that pertain to your grant request.

File Size Limit: 25 MB

2023 Annual Report*

Upload documents that detail your organization's accomplishments in meeting its mission and goals in the previous year (2023).

If your organization does not produce an annual report, please submit this in the form of a one-page bulleted list to detail your organization's accomplishments.

Photos and/or additional support material

Upload any additional information you would like to include in this grant application. You may upload a document or type in the field below

Character Limit: 2500